

**BROMSGROVE DISTRICT COUNCIL**  
**(OFF-STREET PARKING PLACES)**  
**ORDER 2017**

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Bromsgrove District Council (hereinafter called “the Council”) in exercise of its powers under Sections 32, 35 and Part IV of Schedule 9 of the Road Traffic Regulation Act 1984, as amended (“the 1984 Act”) and of all other enabling powers, after consultation with the Chief Constable of Police in accordance with Part III of Schedule 9 to the 1984 Act hereby makes the following Order:

**PART 1**  
**GENERAL**

**Commencement and Citation**

1. This Order shall come into operation on the xxxxx day of January 2017 and may be cited as the Bromsgrove District Council (Off-Street Parking Places) Order 2017

**Interpretation**

2. In this Order, except where the context otherwise requires, the following expressions have the meanings respectively assigned to them:

“alternative approved method of payment” means cashless payments, park and phone, payment by debit or credit card facilitated by on site or remote verification by, for example, card reader or mobile phone text or phone call or decrementing card;

“bank holiday” has the same meaning as described in the ‘Banking and Financial dealings Act 1971 (C.80). The first Monday of May shall be treated as if it were a Bank Holiday for the purposes of this Order;

“charging days” means those days which are as specified at each parking place respectively;

“charging hours” means the period as specified at each parking place on all charging days;

“Council” means Bromsgrove District Council or its successor authority;

“daily charge” means the charge imposed by the Council for parking in a parking place on any one day and for a specified period of time as is identified in the scale of charges specified in Schedule 1 to this order and by notice on site;

"disabled persons' badge" means a badge issued by a Local Authority in accordance with the provisions of the The Disabled Persons (Badges for Motor Vehicles) (England) Regulations 2000 or similar legislation for member countries of the EU.

“expiry time” is the time indicated on the Pay and display ticket and is the time by which the vehicle must leave the parking place;

“light goods vehicle” means a vehicle which is constructed or adapted for use for the carriage of goods or burden of any description, the overall height of which does not exceed 2.00 metres and the unladen weight of which does not exceed 2540 kilograms and is not drawing a trailer;

“loading/unloading” refers to when a vehicle is parked wholly in a parking place or bay marked for that purpose on site, for the purpose of delivering or collecting goods or merchandise or loading or unloading the vehicle at premises adjacent to the parking place or bay and the vehicle does not park for more than twenty minutes or such longer period as a duly authorised officer of the Council may authorise;

“motor cycle” refers to a solo motorcycle only and excludes any motor cycle which has a side-car or trailer, or which has more than two wheels;

“owner” in relation to a vehicle means the person who is recorded as the registered keeper by the Driver and Vehicle Licensing Agency on the date on which the vehicle was parked in the parking place in question;

“park” and “parked” refer to the stopping of a vehicle and it remaining at rest for some time whether or not the driver is still in the vehicle and a vehicle shall be deemed to be parked for any period in the same parking place or parking bay (as the case may

be) if any part of it is below the vehicle or the vehicle's load (if any) whether or not the vehicle is moved during that period;

"Park and Phone" means a method of payment of the parking charge involving registration of payment by phone or electronic means and, on first use, registration of the relevant registration number of the vehicle, location of the parking place, credit or debit card details or any such other details as the Council may from time to time require which is accepted by the Council as a valid method of payment for the relevant time of use of the parking place;

"parking bay" means an area of a parking place, which is provided for the leaving of a vehicle of a class specified and indicated by markings on the surface of the parking place or signed or otherwise indicated by signs in the parking place;

"parking permit" means a season ticket, contract permit, business permit, staff permit, disabled badge or resident's permit of a type and design issued by the Council;

"parking place" means an area of land provided by the Council pursuant to Section 32(1) of the 1984 Act for the purpose of parking of vehicles and not closed (in part or in whole) by a notice erected thereon by authority of the Council;

"pay and display ticket" means a ticket issued by a ticket machine located in the parking place in which the vehicle has been parked or issued by a person nominated by the Council on payment of a charge and valid for a parking period as advertised at that parking place;

"Pay on Exit" means a Parking Place where a ticket is issued by a Ticket Machine located at the entrance to a Parking Place, the ticket is retained by the vehicle user and not displayed, and then the relevant charge is paid as required prior to exiting the parking place.

"Penalty Charge" means a charge imposed by legislation in respect of parking contraventions that are subject to civil enforcement;

“public holiday” means Christmas Day, Good Friday and any other day designated by the Government as a public holiday;

“relevant position” means

- (a) in respect of a vehicle displaying a valid disabled person’s badge -
  - (i) in the case of a vehicle fitted with a dashboard or fascia panel, the badge is exhibited thereon so that Part 1 (the front of the badge), is legible from outside the vehicle; or
  - (ii) in the case of a vehicle not fitted with a dashboard or fascia panel, the badge is exhibited in a conspicuous position on the vehicle so that Part 1 of the badge is legible from outside the vehicle;
- (b) in respect of a vehicle displaying a pay and display ticket or parking permit -
  - (i) the ticket or permit is exhibited on the inside surface of the windscreen or in a clearly visible position so that it is facing forwards and can be easily seen and read from the front or side of the vehicle; or
  - (ii) in the case of a vehicle that is not fitted with a transparent windscreen, the ticket or permit is exhibited on the front of the vehicle facing forwards and clearly visible; or
- (c) in respect of a vehicle displaying a hackney carriage plate
  - (i) the plate must be affixed to the vehicle in accordance with the instructions given within the licence as issued by Bromsgrove District Council;

“smartcard” means an electronically read card issued by Bromsgrove District Council specifically used in conjunction with the appropriate system. To be used with the Council’s current terms and conditions.

“ticket machine” means an apparatus of a type designed to indicate the time by a clock and to issue parking tickets which show that a payment has been made of an amount or for a period specified thereon and which specify the date and, either the time of such payment, or the expiry time of the parking period for which payment has been made;

“vehicle” includes any motor car, motor cycle or other mechanically propelled automobile.

“Virtual Parking Permit” means an electronic record of parking ticket, permit or dispensation issued and confirmed by Bromsgrove District Council to exempt a vehicle from a restriction in the provisions of this order, under the terms applicable at the time of issue. A Virtual Parking Permit may be obtained by any of the methods provided from time to time by the Council and to be valid must be registered on an account in an electronic database approved by the Council with an indication that the permit has been issued and validated in accordance with Council procedures.

“wait” and “waiting” refer to the stopping of a vehicle and it remaining at rest for some time whether or not the driver is still in the vehicle; “Wait” and “waiting” apply as for “park” and “parked”

3. Except where the context requires otherwise, any reference in this Order to a numbered Article shall be construed as a reference to the Article bearing that number in this Order.
4. Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended, applied, consolidated, re-enacted by or as having effect by virtue of any subsequent enactment.
5. Unless the context otherwise requires, words denoting the singular shall include the plural and vice versa and words denoting the persons shall include either gender, bodies corporate, unincorporated associations and partnerships.
6. The Interpretation Act 1978 shall apply for the interpretation of this Order.

## **PART 2**

### **DESIGNATION AND USE OF PARKING PLACES**

#### Designation

7. Each parking place may be used, subject to the provisions of this Order, as a place to park vehicles of such classes, in such positions, on such days, during such hours, for

such period as are advertised at each parking place and on payment of such charges as stated in Schedule 1 to this Order and as advertised on site.

#### Class and position of vehicle

8. Where by notice at a parking place, the parking place, or any parking Bay within the parking place, is described as available for vehicles of a specified class or vehicles to be parked in a specified location, no person shall cause or permit a vehicle to be parked in that parking place or in any parking Bay within the parking place,
- (i) unless it is of the specified class; that is;
  - Or is;
  - (ii) parked beyond the bay markings;
  - (iii) in a position other than that specified; or
  - (iv) for a purpose other than provided for in this Order.

#### Classes of vehicle

9. No person shall cause or permit a vehicle to be parked in a parking Bay unless it is a passenger vehicle, light goods vehicle, a vehicle displaying a disabled person's badge, motor cycle and / or a class specifically prescribed in the Schedules or as advertised on site.

#### Position of vehicle

10. If parking bays are marked out in a parking place the driver of a vehicle shall ensure that it is not parked beyond the parking bay markings and shall not permit it to wait in that parking place unless it is so positioned.
11. If parking bays are not marked out in a parking place the driver of a vehicle shall ensure that it is positioned so that it does not obstruct or potentially obstruct other vehicles using the parking place, the free flow of traffic circulating within the parking place and the entrances to and exits from the parking place.

#### Disabled person's parking bays

12. No person shall cause or permit a vehicle to be parked in a parking bay marked for disabled persons unless the vehicle displays a valid disabled person's badge in the relevant position and immediately before or immediately after the act of parking the

vehicle has been or is about to be used by the person(s) in respect of whom the disabled person's badge has been issued.

#### Permit parking bays

13. No person shall cause or permit a vehicle to park in a parking bay identified for permit holders unless the vehicle is displaying a permit valid for that time and that parking bay. Where a Virtual Parking Permit has been obtained as an alternative to a Parking Ticket and remains valid, any requirement in the relevant Parking Order for the Parking Ticket to be displayed on the vehicle to which it relates shall not apply.

#### Taxi bays

14. No person shall cause or permit a Vehicle to be parked in an area marked as a taxi bay unless the Vehicle displays in the relevant position a valid Hackney Carriage plate / permit issued by the Council or unless authorised by the Council to do so.

#### Loading and unloading bays

15. No person shall cause or permit a vehicle to park in any area marked as a loading bay unless the vehicle is being used for the purpose of Loading or Unloading.

#### Motorcycle parking bays

16. No person shall cause or permit a vehicle to park in a parking bay marked for motor cycles unless the vehicle is a motorcycle.

#### Drop off bays

17. No person shall cause or permit a vehicle to park in a drop off bay marked for this purpose unless passengers are boarding or alighting from the vehicle within the maximum stay of 10 minutes.

#### Parent and child bays

18. Where in a parking place signs are erected or surface markings are laid for the purpose of indicating that a particular parking bay is for the use of parents with children, no person shall cause a vehicle to be parked in such a parking bay unless the vehicle arrives in that parking place with a child present in the vehicle and leaves that parking place with a child present in the vehicle.



### Hours of operation and maximum period of stay

19. A parking place or in any parking bay within the parking place is described as being in operation on specified days, during specified hours or for a maximum period of stay, no person shall cause or permit a vehicle to be parked in that parking place or in any parking bay within the parking place on any day, during such hours or for any period other or longer than those specified.

### Period of no return

20. Where by notice on site, a parking place is described as having a period within which a vehicle may not return, no person shall cause or permit a vehicle to be parked again in that parking place on any day, during such hours within which the vehicle is excluded from waiting in the parking place.

### Power to close or suspend parking places

21. Nothing in this Order shall prevent the Council by notice, sign or barrier displayed or erected in a parking place:
- (i) from closing a parking place or any part thereof for any period; and/or
  - (ii) from setting aside a parking place or any part or parts thereof on all days or on certain days or during certain parts of days for use only by particular vehicles or organisations.
22. Any person closing or suspending the use of a parking place or any part thereof shall thereupon place or cause to be placed in or adjacent to that parking place or that part thereof a notice or traffic sign indicating that of that parking place or that part thereof is closed or the use is suspended and that parking by vehicles is prohibited.
23. No person shall cause or permit a vehicle to be parked in a parking place or any part thereof during such periods that the parking place or that part thereof is closed or the use is suspended or during such period as there is in or adjacent thereto a notice or traffic sign indicating the closure or suspension placed by or on behalf of the Council.

### Sale of Goods

24. No person shall in a parking place without the express written permission of the Council, use a vehicle, in connection with the sale of any article, including the vehicle

itself, to any person in or near the parking place or in connection with the selling or offering for hire of skill or services in any other capacity.

Parked with engine running

25. No person shall in a parking place continue to run the engine when the vehicle is in the parking space and shall not start the engine except when about to change the position of the vehicle in or to depart from the parking place.

Parked causing an obstruction or potential obstruction

26. No person shall in a parking place park the vehicle in such a manner or place where it causes an obstruction or potential obstruction to any other users of the parking place.

**PART 3**

**CHARGES FOR PARKING**

Pay and display Parking Places/ Pay on Exit/Pay on Foot parking places

27. The person in charge of a vehicle, upon parking the vehicle in a parking bay, shall immediately

(i) arrange for the purchase of a pay and display ticket from a ticket machine situated at that parking place at the level of charge and for the period required in accordance with the scale of daily charges as stated in Schedule 1 to this Order and as advertised at the parking place.

or

(ii) make arrangements to pay the appropriate fee through an alternative approved method of payment such as Pay by Phone at the level of daily charge and for the period required in accordance with the scale of charges as stated in Schedule 1 to this Order and as advertised at the parking place.

or

(iii) The driver of a vehicle using a Pay on Exit parking place shall, upon arriving at the parking place, take a ticket from the machine to establish time of entry and shall on return to the vehicle prior to exit, pay the appropriate fee at the pay on foot machines or pay the authorised officer on duty, or a person nominated by

the Council at the exit point, a parking fee at the level of charge and for the period required in accordance with the scale of charges as advertised on site.

- (iv) If the driver of a vehicle using a Pay on Exit parking place is in possession of a Council smartcard then entry is by use of the smartcard and shall on return to the vehicle prior to exit, pay the appropriate fee at the pay on foot machines or pay the authorised officer on duty, or a person nominated by the Council at the exit point, a parking fee at the level of charge and for the period required in accordance with the scale of charges as advertised on site.

#### Payment

- 28. No person shall cause or permit any vehicle to be parked in a parking place without arranging for the appropriate charge (if any) to be paid in accordance with the scale of current charges as stated in Schedule 1 to this Order and as advertised at the parking place.

#### Means of payment

- 29. The charges referred to in the preceding Article shall be payable in the manner as advertised at that parking place.

#### Display of ticket

- 30. Save for payment by an alternative approved method of payment, or at a pay on foot or pay on exit parking place, once a vehicle has been parked within a pay and display parking place the person in charge of the vehicle shall ensure that:
  - (i) a valid pay and display ticket has been obtained to cover the entire period that the vehicle is parked in the parking place, and
  - (ii) the valid pay and display ticket is displayed in the relevant position on the vehicle in respect of which it was issued at all times the vehicle is parked.

#### Validity of pay and display tickets

- 31. A pay and display ticket is not transferable from one vehicle to another and on transfer the Pay and display ticket ceases to be valid.

32. A pay and display ticket is valid in the parking place in which it was issued and in any other pay and display parking place managed by Bromsgrove District Council with the same time limits as the parking place of issue.

#### Expiry of parking period

33. The expiry of the period for which the appropriate charge has been paid shall be
- (i) where a pay and display ticket has been purchased, when the time is later than the expiry time shown on the pay and display ticket displayed, or
  - (ii) where an alternative approved method of payment has been used, when the period for which payment has been made and recorded has been exceeded.

#### No pay and display ticket displayed

34. If at any time while a vehicle is parked in a parking place, no pay and display ticket is displayed on that vehicle in the relevant position and in accordance with the provisions of this order, it shall be deemed that the charge has not been paid. Where a Virtual Parking Permit has been obtained as an alternative to a Parking Ticket and remains valid, any requirement in the relevant Parking Order for the Parking Ticket to be displayed on the vehicle to which it relates shall not apply.
35. If at the time when a vehicle is parked during the charging hours in a parking place and the nearest ticket machine in that parking place is out of order, then a ticket shall be obtained from another ticket machine within the same parking place (where provided) or as directed in the parking place.
36. Where no valid pay and display ticket can be obtained from a ticket machine within a parking place, vehicles may be parked in a parking place but may not be parked for longer than the maximum period of parking in that parking place as advertised at the parking place.

#### Parking permits

37. Parking permits are available from the Council at the appropriate fee as stated in Schedule 3 for a specific parking place subject to conditions determined by the Council.

38. A parking permit is only valid in the parking place(s) in respect of which it was issued, for the vehicle in respect of which it was issued and up to the date of expiry shown on the parking permit.
39. The driver shall abide by the terms stipulated by the Council for the use of the parking permit.

#### Display of season ticket / parking permit

40. A parking permit shall be displayed in the relevant position on the vehicle in respect of which it was issued at all times during which the vehicle is parked in the parking place. Where a Virtual Parking Permit has been obtained as an alternative to a parking ticket and remains valid, any requirement in the relevant Parking Order for the parking ticket to be displayed on the vehicle to which it relates shall not apply.

#### Replacement season tickets / parking permits

41. Damaged or lost season tickets / parking permits will be replaced on application to the Council and on payment of an administration fee in accordance with Council policies. The damaged or lost season ticket / parking permit will then become immediately invalid.

#### Surrender and refunds

42. A season ticket / parking permit remains the property of the Council and must be surrendered on request. In such instances any refund of fee paid will be provided in accordance with the Council policy in place at that time.
43. The holder of a season ticket / parking permit may, on surrendering the season ticket / parking permit, be entitled to a refund based upon the Council policy in place at that time.

#### Restriction on removal

44. When a pay and display ticket or parking permit has been exhibited on a vehicle in the relevant position no person shall remove the pay and display ticket or season ticket / parking permit from the vehicle until the vehicle is removed from the parking place.

## **PART 4**

### **EXEMPTIONS**

#### Exemption from charge

45. No charge shall be payable in respect of;
- (i) a motorcycle unless parked in a parking bay other than marked for motorcycles.
  - (ii) a vehicle parked displaying in a relevant position a parking permit valid for that parking place
  - (iii) Emergency service vehicles in the course of undertaking emergency duties.

#### Absence of Ticket machine

46. If at the time when a vehicle is parked in a parking place during the charging hours there is no ticket machine at the parking place, or all the ticket machines at that parking place carry notices placed upon them by a person duly authorised by the Council indicating that they are out of order, the driver of that vehicle shall be exempt from purchasing a pay and display ticket.

#### Payment by alternative approved method of payment

47. Where arrangements to pay the charge have been made through an alternative approved method of payment and no pay and display ticket is produced by following the process, the driver of a vehicle shall be exempt from the requirement to display such a ticket.

## **PART 5**

### **RELOCATION, REMOVAL, CLAMPING AND DISPOSAL OF VEHICLES**

#### Emergencies

48. A person authorised by the Council or a police officer in uniform may, using such measures as are appropriate, move or cause to be moved in the case of an emergency to any place he/she thinks fit, any vehicle parked in a parking place.

#### Contraventions in suspended parking place

49. A person authorised by the Council may, using such measures as are appropriate, move or cause to be moved to any place he/she thinks fit, any vehicle parked in a parking place which has been closed or suspended in whole or in part by the Council and the cost of movement or removal and safe keeping shall be the liability of the owner of the vehicle.

#### Safe keeping

50. Any person removing a vehicle from a parking place under the provisions of this Order shall make such arrangements as may be reasonably necessary to provide for the safe keeping of the vehicle.

#### Disposal of vehicles abandoned in parking places

51. The Council may sell or otherwise dispose of, in accordance with current legislation, a vehicle which has been, or could at any time be, removed from a parking place if the vehicle appears to have been abandoned and will be dealt with under the abandoned vehicle legislation.

## **PART 6**

### **CONTRAVENTION AND PENALTY CHARGE**

#### Contravention

52. Save for the provisions in Part 7, if a vehicle is parked in a parking place without complying with the requirements of this Order, a contravention shall have occurred and a penalty charge shall be payable as stated in Schedule 2.

#### Restriction on removal of notices

53. Any notice fixed to a vehicle in accordance with this Order shall not be removed or interfered with except by or under the authority of:

- (i) the Owner, or person in charge of, the vehicle;
- (ii) the Council for the parking place in which the vehicle in question was found.

#### Indications as Evidence

54. The particulars given in any notice served on a vehicle in accordance with the provisions of this Order shall be treated as evidence in any proceedings relating to failure to pay the penalty charge.

### **PART 7**

#### **LIABILITY AND OTHER PROVISIONS**

#### Liability

55. The Council accepts no liability for the loss or damage to vehicles or other property left in any of the parking places to which this Order applies save for that arising from the negligence of the Council.

#### Validity

56. If a Court, the Department for Transport, the Traffic Penalty Tribunal or the Traffic Enforcement Centre declares any part of this Order to be invalid or unenforceable, such declaration shall not invalidate the remainder of the Order.

#### Driving within a parking place

57. Where in a parking place signs are erected or surface markings are laid for the purpose of

- (i) indicating the entrance to or exit from the parking place, or
- (ii) indicating that a vehicle using the parking place shall proceed in a specified direction within the parking place,

any person who drives or permits to be driven any vehicle

- (i) so that it enters the parking place otherwise than by an entrance or leaves the parking place otherwise than by an exit, so indicated, or
- (ii) in a direction other than so specified

shall be liable to prosecution.

58. Any person who, without with the permission of a person authorised by the Council in that behalf, drives or permits to be driven any vehicle in a parking place for any



purpose other than the purpose of leaving that vehicle in the parking place in accordance with the provisions of this Order or for the purpose of departing from the parking place shall be liable to prosecution.

#### Wilful damage

59. Any person who with intent to defraud interferes with a ticket machine or operates or attempts to operate it by the insertion of objects other than undamaged and unaltered coins of legal tender and of the appropriate denomination, shall be liable to prosecution.

#### Domestic purposes

60. Any person who uses any part of the parking place or any vehicle parked in a parking place
- (i) for sleeping or camping or cooking, or
  - (ii) for the purpose of servicing or washing any vehicle or part thereof other than is reasonably necessary to enable the vehicle to depart from the parking place,
- shall be liable to prosecution.

#### Behaviour

61. Any person who wilfully sounds any horn or any other similar instrument on a vehicle except when about to change the position of the vehicle in or to depart from the parking place shall be liable to prosecution.
62. Any person who in a parking place shouts or otherwise makes any loud noise to the disturbance or annoyance of users of the parking place or residents or premises in the neighbourhood shall be liable to prosecution.
63. Any person who in a parking place uses any threatening, abusive or insulting language, gesture or conduct with intent to put any person in fear or so as to occasion a breach of the peace or whereby a breach of the peace is likely to be occasioned shall be liable to prosecution.

#### Other activities

64. Any person who in a parking place

- (i) erects or causes or permits to be erected any tent, booth, stand, building or other structure without the written consent of the Council, or
  - (ii) lights or causes to be lit any fire,
  - (iii) causes wilful or deliberate damage to the fabric of the car park
  - (iii) Cycles or skateboards in the car park
- shall be liable to prosecution.

## **PART 8**

### **REVOCATIONS**

#### Revocations

65. The following Orders made by Bromsgrove District Council and all their Amendments and any other Orders and Regulations of whatever nature relating to off-street parking places specified in the Schedules within the area of the Council made before the introduction of this Order are hereby revoked.

- **Bromsgrove District Council (Off-Street Parking Places) Order 2015**

**EXECUTED as a Deed by affixing the COMMON SEAL  
of Bromsgrove District Council  
in the presence of**

**Dated Januaryber 2017**